

Urban 4-H Youth Development Program Specialist

Description

Iowa 4-H will focus on positive youth development. Staff will work with youth, volunteers, and professionals to plan, implement, and evaluate a progressive series of educational programs and experiences that work toward multiple life skill outcomes (leadership, citizenship, communications, personal life management and knowledge). Positive youth development programs focus on connecting young people with caring adults and involving them over an extended period of time. Our priorities include: extraordinary learning experiences and capacity building for positive youth development.

Responsibilities

Leadership for 4-H Youth Development* (4-H) Program Development and Delivery

Provide educational and training programs to community based youth development professionals that advances the field of positive youth development

- Provide needs assessment and identification of urban youth issues/programming.
- Develop urban 4-H programming with state and local partners in conjunction with other 4-H specialists to reach new and underserved audiences.
- Collaborate with other Extension program areas to address multidisciplinary issues and national mission mandates.
- Apply research based educational methods, strategies and approaches to facilitate learning.
- Collaborate with other urban and regional specialists to advance the 4-H Youth Development program and curriculum.
- Provide direct training programs to community based youth development professionals.
- Assess and monitor program quality of urban 4-H programming.
- Design program evaluations and report impact and accomplishments.
- Provide expertise for national, statewide, regional, and county urban issues programming.
- Facilitate the start-up and continued development of multiple types of urban 4-H clubs and experiences.
- Leadership to the recruitment and retention of new and existing members.
- Coordinate with REED to assure adequate financial and staffing resources are secured for a strong urban 4-H program.
- Market 4-H to local community and potential stakeholders.

Leadership for Partnership Development

Build and nurture relationships that strengthen and advance the 4-H Youth Development program

- Develop partnerships with community wide coalitions, boards and committees to develop educational programs that encourage long term, sustainable growth of the Iowa 4-H program.
- Identify individuals and groups whose support is important to the future of the county youth program.
- Facilitate communication with county stakeholders and volunteers.
- Represent county 4-H on community boards and committees that support 4-H opportunities.
- Identify individuals and groups whose support is important to the future of the county youth program.
- Facilitate communication with county stakeholders and volunteers.
- Represent county 4-H on community boards and committees that support 4-H opportunities.

Supervision of Paid 4-H Staff and Volunteers

Lead and Manage staff and volunteers to advance the urban 4-H Youth Development program

- Assist in the hiring, supervision, support, professional development, and evaluation of the 4-H county staff and volunteers in concert with local County Extension Councils as determined by Memorandum of Understanding.
- Enhance available resources (staff, volunteers and financial) to implement county action plan.
- Use the volunteer management system (ISOTURE model) to recruit, screen, orient, train and evaluate volunteers to expand the urban 4-H capacity to deliver 4-H programs.
- Delegate responsibility and authority according to volunteer strengths and interests.
- Monitor day to day operation of urban 4-H programming, i.e., activities and events.
- Adhere to statewide policies and train/monitor urban 4-H program staff and partners.
- Facilitate and encourage positive working relationships with REED, county staff, volunteers and stakeholders.

Leadership for Development and Management of Grants and Contracts

Develop the capacity of Iowa's 4-H Youth Development program in the urban areas

- Identify funding sources that align with 4-H mission mandates and local community needs that promote the urban 4-H program.
- Develop grants and contracts for local programming with community partners.
- Provide program reporting and evaluation in compliance with grant performance expectations.